



Amity University Chhattisgarh

Employee Expenditure Details

Expenditure Per Employee

Particular	2019-20	2020-21
Total Payroll Cost	81780901	95388096
Average Employee During the Year	166	181
Per Employee Cost	494144	528466

Proportion of Salary Expenses Female Vs Male Staffs (24 Months)

Particular	2019-20	2020-21
Total Payroll Cost	81780901	95388096
Average Employee During the Year	166	181
Female Payroll Cost % (Basis Taken of March Salary Register)	26%	22%
Total Payroll Cost (Female)	21126768	20915940

Office of the Accounts
Vishnu Kant Tiwari
(Assistant Manager- Accounts)
Amity University Chhattisgarh

Details of Contractual & Visiting Faculty - AUC - 2019-20

Sr. No.	Salutation	Name	Designations	Institution/ Department
1	Mr.	Gaurav Verma	Visiting Faculty	ASAP
2	Mr.	Pramod Vishwarkama	Visiting Faculty	ASAP
3	Mr.	Ashish Chandra	Visiting Faculty	ASET
4	Ms.	Helan Baby Thomas	Visiting Faculty	AIB
5	Dr.	Shubhnita Sahu	Visiting Faculty	AIB
6	Ms.	Princy Mishra	Visiting Faculty	ASET
7	Ms.	Shweta Patel	Visiting Faculty	ABS
8	CA	Sumer Purohit	Visiting Faculty	ABS
9	CA	Alok Keswani	Visiting Faculty	ABS
10	Ms.	Pratiksha Mishra	Visiting Faculty	ABS
11	Mr.	Ujjwal Sharma	Visiting Faculty	AIBAS
12	Mr.	Rishikant Choudhary	Visiting Faculty	ABS
13	Mr.	Avichal Sharma	Visiting Faculty	ABS
14	Ms.	Madhurima Vaghmare	Visiting Faculty	ASAP
15	Mr.	Mahesh Mokha	Visiting Faculty	ASAP
16	Mr.	Amit Shrivastava	Visiting Faculty	ABS
17	Ms.	Vijya Suwarna	Visiting Faculty	ABS
18	Mr.	Nilesh Mourya	Visiting Faculty	ABS
19	Ms.	Suprna Nandy	Visiting Faculty	ASL
20	Dr.	Nishant Singh	Visiting Faculty	ASL
21	Mr.	Jiaul Haque	Visiting Faculty	ASL
22	Mr.	Prasoon Agrawal	Visiting Faculty	ALS

23	Ms.	Aditi Shinghvi	Visiting Faculty	ALS
24	Dr.	Rakesh Kumar Patra	Visiting Faculty	ABS

Details of Contractual & Visiting Faculty - AUC - 2020-21

Sr. No.	Salutation	Name	Designations	Institution/ Department
1	Ms	Annie Ali	Assistant Professor (Contractual) 1	ASFT
2	Ms	Suparna Nandy	Assistant Professor (Contractual) 1	ASL
3	Mr	SK Jiaul Haque	Assistant Professor (Contractual) 1	ASL
4	Ms	Saborni Biswas	Assistant Professor (Contractual) 1	ASL
5	Ms	Rituparna Chatterjee	Assistant Professor (Contractual) 1	ASFT
6	Dr	Mona Makhija	Visiting Faculty	AIBAS
7	Mr	Ujjwal Sharma	Visiting Faculty	AIBAS
8	Ms	Suchitra Barik	Visiting Faculty	AIBAS
9	Ms	Aditi Singhvi	Visiting Faculty	ALS
10	Mr	Prasoon Agarwal	Visiting Faculty	ALS
11	Mr	Vaitheeshwaran Venkatramani	Visiting Faculty	ASET
12	Mr	Rahul Chawda	Visiting Faculty	ASET
13	Mr	Pankaj Narnolia	Visiting Faculty	ASAP
14	Mr.	Manoj Raut	Visiting Faculty	ASCO
15	Mr.	Surya narayan	Visiting Faculty	ASCO

PLACEMENT REPORT

2020 BATCH



Corporate Resource Centre

2020 Batch Placement-Summary

Campus	Total Students	NIP	Higher Studies	Entrepreneurship	To be Placed	Placed
AUC	334	67	107	7	153	83

School Wise

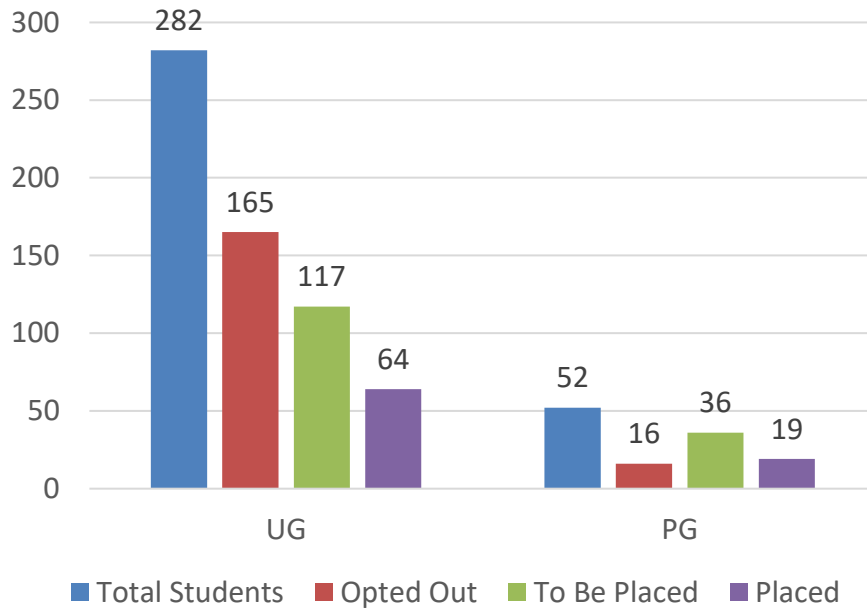
School	Course Year	Total Students	Opted Out	Opted for Higher Studies	Opted for Entrepreneur	To be Placed	Placed	Total
ASET	2016-20	36	14	3	0	19	16	16
ABS	2017-20	119	32	46	0	41	39	57
	2018-20	38	16	0	0	22	18	
AIIT	2017-20	8	2	6	0	0	0	0
AIB	2016-20	21	2	11	1	7	5	5
	2017-20	17	1	15	0	1	0	
ASCO	2017-20	28	0	16	0	12	3	4
	2018-20	5	0	0	0	5	1	

2020 Batch Placement

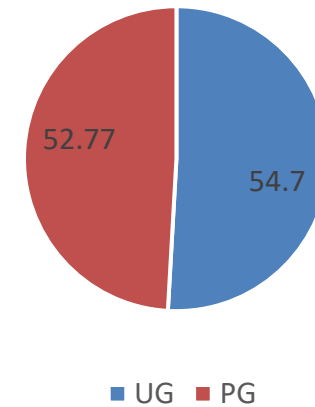
School	Course Year	Total Students	Opted Out	Opted for Higher Studies	Opted for Entrepreneur	To be Placed	Placed	Total
ASFDT	2016-20	8	0	4	0	4	0	0
ASAP	2015-20	26	0	6	6	14	0	0
	2016-20	4	0	0	0	4	0	
ALS	2015-20	15	0	0	0	15	1	1
	2019-20	9	0	0	0	9	0	

Placement-All Schools (UG/PG)-2020 Batch

UG & PG Placement



Placement Percentage



Placement-All Schools (UG/PG)-2020 Batch

School	Course	Total Students	Opted Out	Opted for Higher Studies	Choose to be Entrepreneurship	To Be Placed	Placed
ASET	UG	36	14	3	0	19	16
ABS	UG	119	32	46	0	41	39
	PG	38	16	0	0	22	18
AIIT	UG	8	2	6	0	0	0
AIB	UG	38	3	26	1	8	5
ASCO	UG	28	0	16	0	12	3
	PG	5	0	0	0	5	1
ASFDT	UG	8	0	4	0	4	0
ASAP	UG	30	0	6	6	18	0
ALS	UG	15	0	0	0	15	1
	PG	9	0	0	0	9	0

2020 Batch Placement

Amity School of Engineering & Technology

Course	Total Students	Opted Out	Opted for Higher Studies	Choose to be Entrepreneurship	To Be Placed	Placed
BTECH-CSE	21	7	0	0	14	11
BTECH-MAE	5	4	1	0	0	0
BTECH-CE	10	3	2	0	5	5

Amity Business School

Course	Total Students	Opted Out	Opted for Higher Studies	Choose to be Entrepreneurship	To Be Placed	Placed
BBA	66	21	31	0	14	13
BCOM	49	11	12	0	26	25
BA-ECO	4	0	3	0	1	1
MBA	38	16	0	0	22	18

2020 Batch Placement

Amity Institute of Information & Technology

Course	Total Students	Opted Out	Opted for Higher Studies	Choose to be Entrepreneurship	To Be Placed	Placed
B.Sc-IT	8	2	6	0	0	0

Amity Institute of Biotechnology

Course	Total Students	Opted Out	Opted for Higher Studies	Choose to be Entrepreneurship	To Be Placed	Placed
BTECH-BT	21	2	11	1	7	5
B.Sc-BT	17	1	15	0	1	0

2020 Batch Placement

Amity School of Communication

Course	Total Students	Opted Out	Opted for Higher Studies	Choose to be Entrepreneurship	To Be Placed	Placed
BA-J&MC	28	0	16	0	12	3
MA-J&MC	5	0	0	0	5	1

Amity School of Fashion Technology

Course	Total Students	Opted Out	Opted for Higher Studies	Choose to be Entrepreneurship	To Be Placed	Placed
B. Des	8	0	4	0	4	0

2020 Batch Placement

Amity School of Architecture & Planning

Course	Total Students	Opted Out	Opted for Higher Studies	Choose to be Entrepreneurship	To Be Placed	Placed
B. Arch	26	0	6	6	14	0
B.ID	4	0	0	0	4	0

Amity Law School

Course	Total Students	Opted Out	Opted for Higher Studies	Choose to be Entrepreneurship	To Be Placed	Placed
BBA-LLB	7	0	0	0	7	1
BA-LLB	8	0	0	0	8	0
LLM	9	0	0	0	9	0

List of Placed Students-2020 Batch

SN	School	Course	Student Name	Company Name	CTC(in Lakhs Per Annum)
1	ASET	BTECH-CSE	Ms. Kritika Sharma	Capgemini	3.80
2		BTECH-CSE	Ms. Neha Jha	Newgen	4.25
3		BTECH-CSE	Ms. G. Sireesha	ALTRAN	3.50
4		BTECH-CSE	Mr. Himesh Saluja	NEC Technologies	4.0
5		BTECH-CSE	Mr. Abhishek Chordia	HEXAWARE	3.00
6		BTECH-CSE	Mr. Ayush Agrawal	NIIT Technologies	3.50
7		BTECH-CSE	Mr. Jayesh Biswas	NIIT Technologies	3.50
8		BTECH-CSE	Mr. Samarth Vaish	Paxcom	4.00
9		BTECH-CSE	Mr. Vaibhav Dubey	TCS	3.35
10		BTECH-CSE	Mr. Aman Kumar	Capitalvia	3.06
11		BTECH-CSE	Mantej Kaur Hanspal	Ksolves	3.50
12		BTECH-CE	Mr. Chandra Shekhar Singh	Capitalvia	3.06
13		BTECH-CE	Abhijeet Singh	Extramarks	12.40

List of Placed Students-2020 Batch

SN	School	Course	Student Name	Company Name	CTC(in Lakhs Per Annum)
14	ASET	BTECH-CE	Vikash Kumar Singh	Aquaplast	2.40
15		BTECH-CE	Krishna Kumar	Aquaplast	2.40
16		BTECH-CE	Rishabh Dev Sahu	Aquaplast	2.40
17	ABS	BBA	Mahima Singh	Reliance Retail	3.00
18		BBA	Rishav Rakhecha	Reliance Retail	3.00
19		BBA	Sakshi More	Byjus	3.00
20		BBA	Simran Puri	Reliance Retail	3.00
21		BBA	Gourav Agrawal	Reliance Retail	3.00
22		BBA	Ritika Prasad	Reliance Retail	3.00
23		BBA	Monika Bansija	IDFC FIRST Bank	2.20
24		BBA	Yash Gupta	IDFC FIRST Bank	2.20
25		BBA	Sharad Chhabria	Upstox	3.80
26		BBA	Monalisa Khatua	LIDO Learning	10.00

List of Placed Students-2020 Batch

SN	School	Course	Student Name	Company Name	CTC(in Lakhs Per Annum)
27	ABS	BBA	Gaurav Agarwal	Byju's	10.00
28		BBA	Ravi Ranjan Singh	Extramarks	12.40
29		BBA	Akash Krishna	Extramarks	12.40
30		B.Com	Rishika Mukherjee	Reliance Retail	3.00
31		B.Com	Rajeev Mathur	Reliance Retail	3.00
32		B.Com	Vaibhav Singh	Reliance Retail	3.00
33		B.Com	Amit Sahu	Reliance Retail	3.00
34		B.Com	K. Jayaprakash	Reliance Retail	3.00
35		B.Com	Muskan Diwan	IDFC FIRST Bank	2.20
36		B.Com	Md. Ariz Siddique	IDFC FIRST Bank	2.20
37		B.Com	Sahil Mittal	IDFC FIRST Bank	2.20
38		B.Com	Aryaman Chourasiya	IDFC FIRST Bank	2.20
39		B.Com	Yash Dubey	IDFC FIRST Bank	2.20

List of Placed Students-2020 Batch

SN	School	Course	Student Name	Company Name	CTC(in Lakhs Per Annum)
40	ABS	B.Com	Piyush Kumar	IDFC FIRST Bank	2.20
41		B.Com	Harsh Raj	IDFC FIRST Bank	2.20
42		B.Com	Yash Rathore	IDFC FIRST Bank	2.20
43		B.Com	Unmesh Tiwari	IDFC FIRST Bank	2.20
44		B.Com	Ashutosh Agrawal	IDFC FIRST Bank	2.20
45		B.Com	Yash Gupta	IDFC FIRST Bank	2.20
46		B.Com	Ankita Pall	Upstox	3.80
47		B.Com	Irsheta Dasgupta	Upstox	3.80
48		B.Com	Pranjay Pansari	Upstox	3.80
49		B.Com	A Arun Kumar	Upstox	3.80
50		B.Com	Ashi Vaishnav	Upstox	3.80
51		B.Com	Priyanshi Pandey	Upstox	3.80
52		B.Com	Chanchal Goraya	Upstox	3.80

List of Placed Students-2020 Batch

SN	School	Course	Student Name	Company Name	CTC(in Lakhs Per Annum)
53	ABS	B.Com	Srishty Sharma	Upstox	3.80
54		B.Com	Pallavi Mishra	Upstox	3.80
55		BA	Ayushi Gupta	LIDO Learning	10.00
56		MBA	Rohit Nene	ITC Limited	4.36
57		MBA	Kaushik Patel	ITC Limited	4.36
58		MBA	Sonam Rajput	AU Small Finance Bank	3.00
59		MBA	Shilpa	AU Small Finance Bank	3.00
60		MBA	Teerth Banerjee	AU Small Finance Bank	3.00
61		MBA	Taabish Ahmed Khan	AU Small Finance Bank	3.00
62		MBA	Pawan Roochandani	AU Small Finance Bank	3.00
63		MBA	Divya Tiwari	AU Small Finance Bank	3.00
64		MBA	Ravi Thakur	Jaquar	3.50
65		MBA	Preeti Panjwani	Reliance Money	4.80

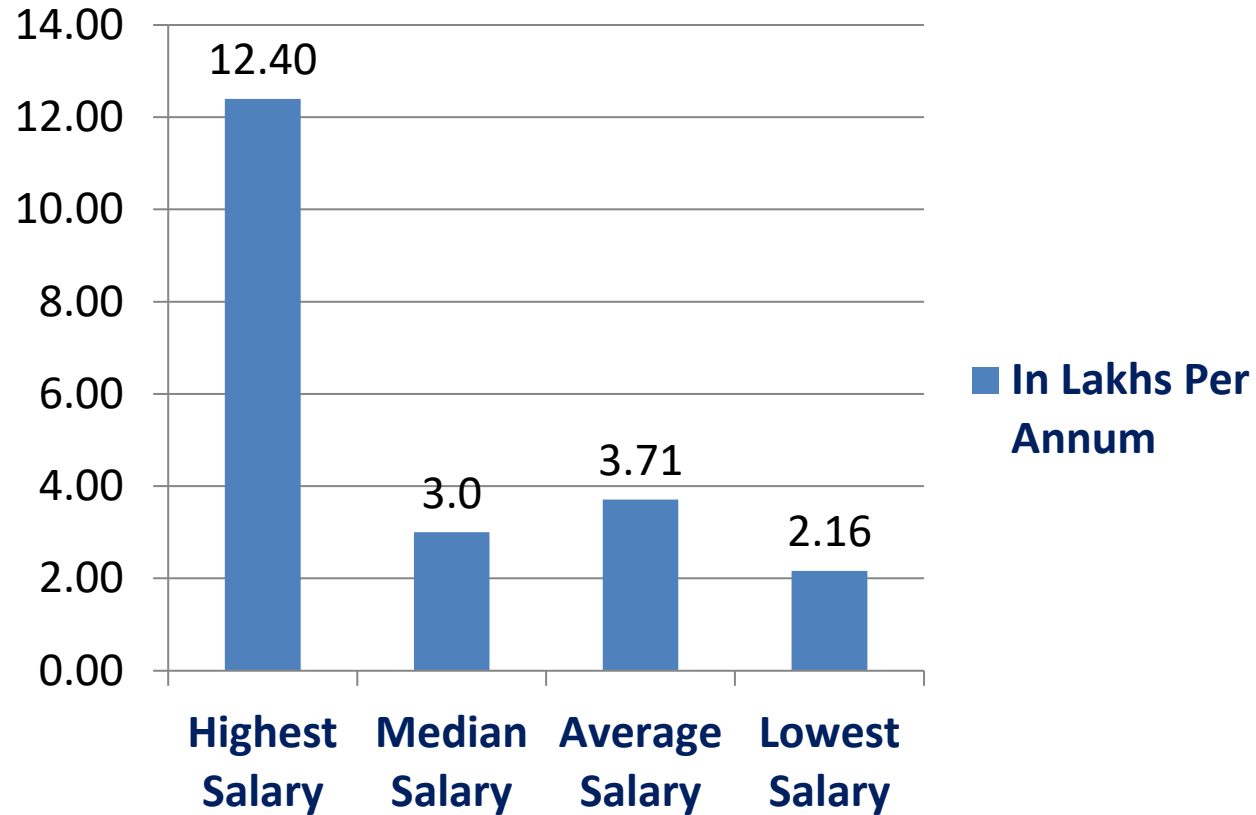
List of Placed Students-2020 Batch

SN	School	Course	Student Name	Company Name	CTC(in Lakhs Per Annum)
66	ABS	MBA	Nidhi Agrawal	DMART	2.80
67		MBA	Kanishka Chabbria	Konsole Group	2.80
68		MBA	Chavvi Agrawal	Extramarks	12.40
69		MBA	Rashmeet Kaur Chawla	DMART	2.80
70		MBA	Nikita Mallick	Radma Research	2.20
71		MBA	Taniya Bhagchandani	HDFC Bank	3.00
72		MBA	Neeraj Kashyap	Praedico	4.80
73		MBA	Nupur Sharma	Client First Asia	3.00
74	AIB	BTECH-BT	Simran Kaur	Capitalvia	3.06
75		BTECH-BT	Vinita Sachdev	Capitalvia	3.06
76		BTECH-BT	Sumit Pandey	VNR Seeds	2.80
77		BTECH-BT	K Dharini	Radma Research	2.20
78		BTECH-BT	Mansi Kochar	Radma Research	2.20

List of Placed Students-2020 Batch

SN	School	Course	Student Name	Company Name	CTC(in Lakhs Per Annum)
79	ASCO	BA-J&MC	Priyam Singh	Sportzwiki	2.40
80		MA-J&MC	Urvi Sharma	Amity Uni	2.60
81		BA-J&MC	Priyanshu Singh	Mpower Edupreneurs	2.16
82		BA-J&MC	Ritika Bhagchandani	Shonav Digi Media	2.40
83	ALS	BBA-LLB	Abhinav Sharma	HSA Associates	--

Compensation Details-2020 Batch





Prominent Recruiters (CRC)-2020 Batch

AMAZON

AQUAPLAST

AROHAN FINANCIAL SERVICES

ASIAN TILES

AU SMALL FINANCE BANK

BALCO

CAPITALVIA

CLIENT FIRST ASIA

DEXTER CARGO

DMART

EXTRAMARKS

FINOLOGY

FRESENIUS KABI

HDFC BANK

HLTC

IDFC FIRST BANK

INDUSIND BANK

ITC LIMITED

JAQUAR

JARO EDUCATION

JUSPAY

KONSOLE GROUP

LIDO LEARNING

MEDIAMANTRA

MPOWER EDUPRENUERS

RADMA RESEARCH

RAJSHRI PRODUCTIONS

PRAEDICO GLOBAL

PYRAMID CONSULTING

RELIANCE RETAIL

RELIANCE SECURITIES

SHONAV DIGI MEDIA

SHOPPERS STOP

SPORTZWIKI

UPSTOX

VNR SEEDS



Prominent Recruiters (ATPC)-2020 Batch

ALTRAN
ALTUDO
AMAZON
BIRLA SOFT
BYJU'S
CAPGEMINI
CHEGG
CONTINUUM GLOBAL
ERNST & YOUNG
GLOBAL LOGIC
GOLDMAN SACHS
GRAPECITY

HANU SOFTWARE
HCL TECHNOLOGIES
HEXAWARE
ICERTIS
INGERSOLL RAND
KNOLDUS
KSOLVES
LEEWAY HERTZ
NAGARRO
NEC
NEWGEN
NIIT TECHNOLOGIES

NINELEAPS
PAXCOM
PHONE PE
QA INFOTECH
SAP LABS
SAPIENT
SHELL INDIA
TA DIGITAL
TCS
TO THE NEW
UNITED LEX
XEBIA IT

THANK YOU

Amity University Chhattisgarh

Sr. No.	Name of the Staff	Designation
1	Mr. Manoj Kumar	Supervisor
2	Ms. Santoshi A	Cleaning Staff
3	Ms. Amrika Yadav	Cleaning Staff
4	Ms. Rajeshwari	Cleaning Staff
5	Ms. Usha Yadav	Cleaning Staff
6	Ms. Savitri Netam	Cleaning Staff
7	Ms. Santoshi B	Cleaning Staff
8	Ms. Kamala	Cleaning Staff
9	Ms. Prabha Verma	Cleaning Staff
10	Ms. Bimla	Sweeper
11	Ms. Nira Barle	Sweeper
12	Ms. Lakeshwari	Cleaning Staff
13	Ms. Shanti Dhiwar	Cleaning Staff
14	Mr. Balakdas Sonwane	Sweeper

Amity University Chhattisgarh

Sr. No.	Name of the Staff	Designation
1	Mr. Basant Yadav	Security Supervisor
2	Mr. Sheetal Yadav	Security Supervisor
3	Mr. Punuram Tandon	Security Guard
4	Mr. Kaushal Sahu	Security Guard
5	Mr. Ganga Ram Verma	Security Guard
6	Mr. Prakash Banjare	Security Guard
7	Mr. Mahendra Banjare	Security Guard
8	Mr. Netram Nayak	Security Guard
9	Mr. Shiv Kumar Yadav	Security Guard
10	Mr. Hemprakash Sahu	Security Guard
11	Mr. Yadram Verma	Security Guard
12	Mr. Laxmi Narayan	Security Guard
13	Mr. Mansingh Verma	Security Guard
14	Mr. Ganguram Banjare	Security Guard
15	Mr. Pradeep Sharma	Security Guard
16	Ms. Sonam Bandhe	Lady Security Guard
17	Ms. Yashoda Chelak	Lady Security Guard
18	Ms. Jyoti Banjare	Lady Security Guard
19	Ms. Sangeeta Banjare	Lady Security Guard
20	Ms. Amina Khan	Lady Security Guard



छत्तीसगढ़ CHHATTISGARH

M 016249

AGREEMENT FOR SECURITY SERVICES

This agreement is made on this day of 30 June, 2019, between **Amity University Chhattisgarh** located at Kharora, Raipur, (hereinafter referred to as the "University" a private University incorporated under the Chhattisgarh Govt Act No.XIII of 2014 dated 21st August 2014 and having the University represented by Dr SC Mukhopadhyay, Registrar, Amity University, Chhattisgarh, who is the authorised Signatory (herein as referred to as "University" expression shall wherever the context admits means and includes its successors and assigns) on ONE PART

AND

Vinod Singh, Director at **M/s. DURGESH INDUSTRIAL SECURITY PVT LTD**, a PSARA act-2005 incorporated Company and having its office at Baburao Road Shrinagar, Khamtarai, Raipur, Chhattisgarh- 400 514 (hereinafter referred as the "Agency" which expression shall mean and include his heirs, successors and assigns) on the OTHER PART.

Whereas the Agency has assured the University that M/s. DURGESH INDUSTRIAL SECURITY PVT LTD has the necessary facilities, expertise, ability and capacity to undertake the work of providing security services to the University as explained to them.

Now this agreement witnessed and is hereby agreed by and between both the parties hereto as follows:

1. Agreement validity is for a period of twelve months commencing operations w.e.f **01/07/2019 to 30/06/2020**. Thereafter; it can be then renewed for further period of twelve months with fresh terms & conditions, mutual consent in writing. Agency shall engage the requisite qualified, experienced, well trained, medically fit, good & well

Registrar
Amity University
Chhattisgarh

DURGESH INDUSTRIAL SECURITY PVT LTD
Vinod Singh

mannered and physically fit security guards for the above purpose as per the terms & conditions laid down in our agreement.

2. No. of Personnel for security services: As per Appendix- A.
3. The purpose of the agreement is that the Agency will supply security personnel to provide quality security services to the University w.e.f 01/07/2019.
4. Adequate supervision will be provided by the Agency to ensure correct performance of the said security services in accordance with the prevailing assignments, instructions agreed upon between the parties hereto.
 - (a) **Standard Operating Procedures** The Agency shall follow all such security procedures and protocols as in place and mutually agreed upon. The Agency shall follow the Standard Operating Procedure (SOP) as mutually agreed by both the parties. The SOP may be reviewed periodically and be modified / corrected or even changed the contents of it with mutual acceptance by both the parties. The Standard Operating Procedure to be adhered by the Agency is attached in Appendix-B.
 - (b) The agency shall take proper and reasonable measures to preserve, protect and safeguard the properties of the University and its assets at all times.
 - (c) Under the terms of their employment agreement with M/s. DURGESH INDUSTRIAL SECURITY PVT LTD, personnel are not permitted to do any professional or other work for reward or otherwise either directly or indirectly except for or on behalf of the Agency.
 - (d) **Loss, damage, theft etc in the campus:** Agency will take all the precautions to provide and ensure fool proof security. However, in the event of any loss, damage, theft etc. a police complaint (FIR) will be lodged by the Officer I/C Security of the University. The Agency will help the University for the further liaison and follow up with police. The police investigation report will be considered as a base to establish responsibility of such damages and thereafter cost of damage will be decided mutually.
 - (e) **Indiscipline Cases:** The University shall have the right, within reason, to have any person removed that is considered to be undesirable or otherwise and similarly the Agency reserves the right to change the guard with the prior intimation to the client except during the emergency. Agency shall immediately provide a substitute in case of absence of guards, casualty etc while on the duty so that the posts are manned at all the times as per the SOP. An amount of Rs 100/- shall be deducted by Director Security, per indiscipline case of improper turnout, misconduct, sleeping, post vacating etc by the agency's security personnel which may be increased up to one day salary in case of grave default. The Agency shall be responsible to maintain all property and equipment of the University entrusted to it for its own use and under its control.
 - (f) **Force Majeure Nature:** The Agency will not be held responsible for the damages/ sabotage caused to the property of the client due to labour unrest/riots/mobs/ armed dacoits activities or any other event of force majeure nature. Similarly the University will not be held responsible for any acts of violence, misconduct or any injury due to these acts by the

Registrar
University
Chhattisgarh



Guards during their tenure of duty hours. Agency has to take care that such acts are not committed by their security guards at work places.

- (g) **Additional Services:** The University will pay separately for any additional services required that are over and above the present agreement. The same has to be agreed to by both parties in writing before commencement of the services.
- (h) **Deployment of Guards:** The Agency will deploy the security personnel at all times at the post fixed for each shift of duty of 12 Hrs. The deployment will be on round the clock basis all the days of the year. Agency shall maintain all such registers, records, documents, forms, ID Cards, keys etc. as are required by the University for the effective control, safety and management of the company's business.
- (i) **Administration of Security Personnel:** On all the admin matters, the University shall deal only with the Agency. The entire internal administration of the security personnel will be the responsibility of the Agency. The University shall not accept/ deal with or acknowledge any association/ union or otherwise of the Agency's employees under any kind of circumstances. All the security personnel will be on the payrolls of the Agency. The Agency will be responsible for granting leave to the security personnel deployed on its roll without compromising the security requirements of the company.
- (j) **Dress Code:** All the security personnel will be in uniform as decided by the Agency with the approval of the authorized Director of the company. All discipline and code of conduct is to be strictly implemented.
- (l) **Inspection of the Guards at their posts:** GM Operations and other field officers of the Agency will visit regularly at all the posts at specified and frequency as laid down in the SOP. They will check all the posts and enter their remarks in the register maintained at the entry post of the University.
- (m) **Compliances:** The Agency shall ensure that all the compliances like EPF, ESIC, Labour Laws with all the legal requirements relating to the contract, its employees etc are met and complied with specifics to Chhattisgarh Govt Shops & Establishment Act, Labour Laws, compliances, rules & regulations as applicable to the security services and follow the same for enforcing the security deployment at the University.
- (n) **Min Wages Act:** The Agency shall ensure the remuneration paid to their security personnel deputed at the University, conforms to the prevailing Minimum Wages Act. All issues related to the Labour Welfare Department shall be dealt with by the Agency. The mutually agreed rates of contract shall be applicable for the duration of this contract.
- (o) **Payment Procedure:** The Agency shall submit its bills for the current month for payment by the 7 day of the following month. Accordingly the University shall process the bills to make the payments by 25" day of the month. Any delay in submission of bills by the Agency may lead to corresponding delay in making the payments by the University. All the bills submitted by the Agency, shall be supported with relevant documents.
- (P) **Double Duty :** Apart from the fortnightly shift change ,Double duty amounting to more than 5% of total duties in a month will induce a penalty of Rs 100/- duty .


Registrar
Amity University
Chhattisgarh



5. **Commercial Terms:** The following charges per head per month for the assigned shift of duty, shall be paid by University to the Agency.
- (a) Security Supervisor @ Rs 12960/- per Security Supervisor
 - (b) Security Guard (Male/Female) @ Rs 11400/- per Security Guard
 - (c) Gunman @ Rs 18360/- per Gunman

TAX LIABILITY: GST will be paid at actual extra by University.

6. **Agreement Termination clause:** The University also reserve the right to terminate the Contract of the Security services at any time within the contract period of twelve months at the instance of either party on giving 30 days notice in writing, from either side, stating reason for termination such as the services provided by Agency are found unsatisfactory due to poor quality of service, guards not performing the duties as per the SOP, indiscipline case increasing, insubordination, intoxication cases etc by the security guards at any time at their posts.
7. **Legal jurisdiction:** This agreement shall be subject to the jurisdiction of courts of Raipur/Chhattisgarh only. This agreement shall be executed in two originals. One original will remain with the University while the other original will remain with the Agency. By signing this agreement both parties, the Agency and the University, have agreed to abide by its clauses and any alterations, amendments or change in this agreement would be valid only if put down in writing and agreed by both the parties.

Signed and delivered for and behalf of

M/s. DURGESH INDUSTRIAL SECURITY PVT LTD



Vinod Singh

Director

AND

Signed and delivered for and on behalf of Amity University Chhattisgarh.

M/s AMITY UNIVERSITY CHHATTISGARH


Registrar
Amity University
Chhattisgarh
Dr SC Mukhopadhyay, Registrar, Amity University, Chhattisgarh

Authorized Signatory

In the presence of Witness:

1. RITUPARNA BHALEKAR. 

2. Lt Col Anil Tewari (Retd) 

DEPLOYMENT CHART FOR A SHIFT OF 12 HRS DUTIES

CADRE OF GUARDING PERSONNEL	SHIFT WISE STRENGTH			TOTAL NO OF PERSONNEL
	Day	Night	General	
Security Guards Male	11	9		20
Security Guards Female	5	3		8
Security Supervisor	1	1		2
Gun Man		1		1
Total Deployment	17	14		31

Signed and delivered for and behalf of

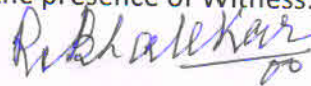

M/s AMITY UNIVERSITY CHHATTISGARH.

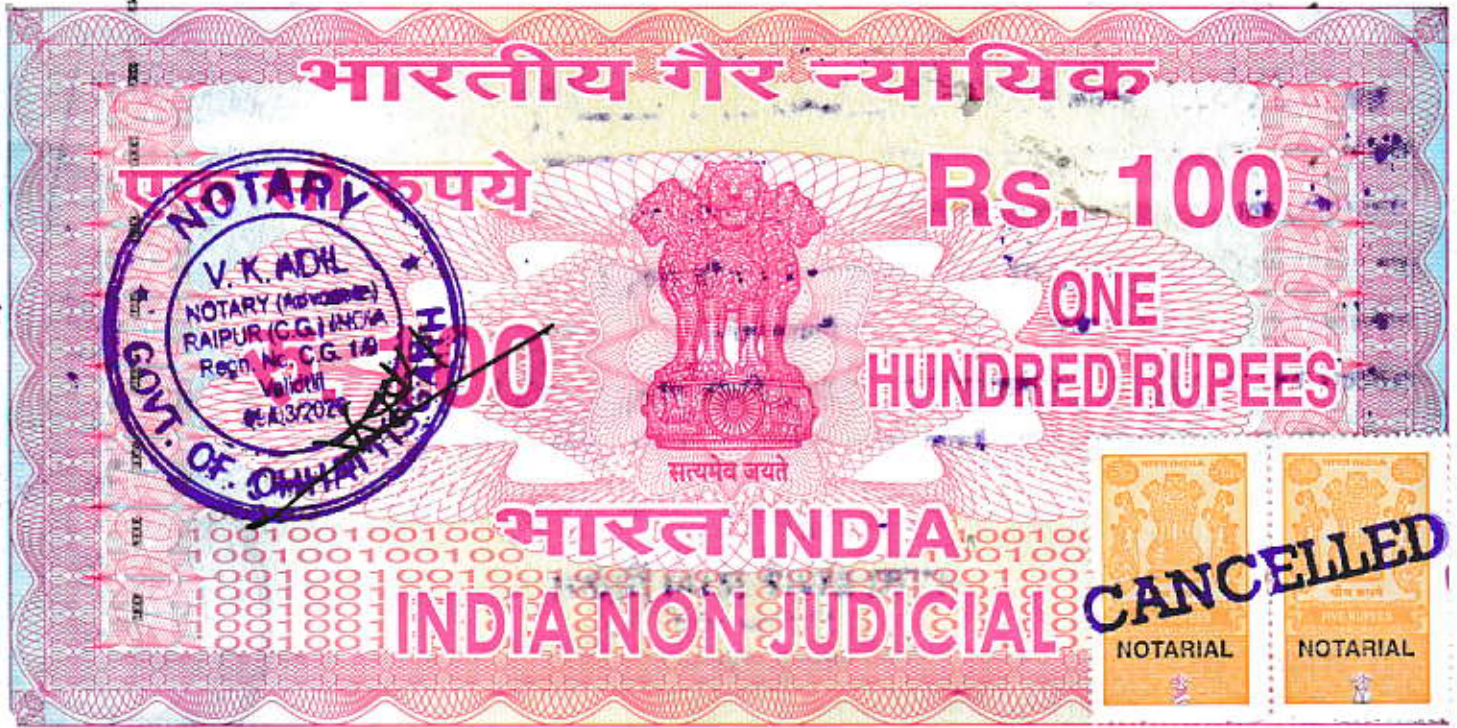

 Registrar
 Amity University
 Chhattisgarh
 Dr SC Mukhopadhyay, Registrar, Amity University, Chhattisgarh

Authorized Signatory



In the presence of Witness:

1. 
Rukhalekar
2. 
Lt Col Anil Tewari (Retd)



छत्तीसगढ़ CHHATTISGARH

N. 907584

AGREEMENT FOR SECURITY SERVICE

This agreement is made on this day of 30th June 2021, between Amity University, Chhattisgarh, Manth/ Kharora state highway -09, Raipur, Balodabazar Road, Raipur, (C.G.) -493225 (hereinafter referred to as the "University" a private University incorporated under the Chhattisgarh Govt. act no. XIII of 2014 dated 31st August 2014 and having the university represented by the Registrar, Amity University, Chhattisgarh, who is the authorized Signatory (hereinafter as referred to as "University" expression shall wherever the context admits means and includes its successors and assigns) on ONE PART.

AND

Vinod Singh, Director at M/s. **Durgesh Industrial Security PVT. LTD.**, a PSARA act-2005 incorporated company and having its office at Baburao Raod Shrinagar, Khamtarai, Raipur Chhattisgarh - 400514 (hereinafter referred to as the "Agency" which expression shall mean and include his heirs, successors and assigns) on OTHER PART.

Whereas the agency has assured the University that M/s. Durgesh Industrial Security PVT. LTD has the necessary facilities, expertise, ability, and capacity to



क्र. 1189 तनाक 29/07/2021 100
 भाई काई ली गुप
 रायपुर तह रायपुर जि. रायपुर ()
 रायपुर तह रायपुर जि. रायपुर ()
 रायपुर तह रायपुर जि. रायपुर ()
 रायपुर तह रायपुर जि. रायपुर ()

DISTRICT TREASURERY OFFICER
 28 JUL 2021
 RAIPUR (CHHATTISGARH)
 रायपुर

नाम रायपुर
 नारायण डोंगर रायपुर विक्रेत
 सिविल कोर्ट
 रायपुर (छ.ग.)



NOTARY
 V.K. NOTARY
 RAIPUR
 CHH.

NOTARY
 V.K. ADIL
 NOTARY (RAIPUR)
 RAIPUR (C.G.)
 Regn. No. C.F.
 GOVT. OF. CHH.

undertake the work of providing security services to the University as explained to them.

Now this agreement witnessed and is hereby agreed by the both the parties hereto as follows:

1. Agreement validity is for a period of twelve months commencing operations w.e.f. 01.07.2021 to 30.06.2022. Thereafter; it can be then renewed for a further period of twelve months with fresh terms and conditions, mutual consent in writing. Agency shall engage the requisite qualified, experienced, well trained medically fit, good, well mannered and physically fit security guards for the above purpose as per the terms and conditions laid down in the agreement.

2. **A number of personnel for security services: As per Appendix-A.**

3. The purpose of the agreement is that the Agency will supply personnel to provide quality security services to the University w.e.f. 01.07.2021.

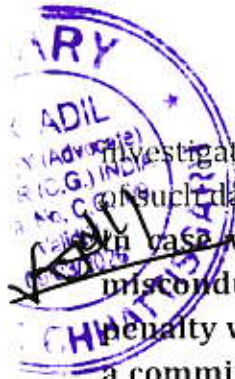
4. Adequate supervision will be provided by the Agency to ensure the correct performance of the said security services in accordance with the prevailing assignments, instruction agreed upon between the parties hereto.

(a) **Standard Operating Procedures:** The Agency shall follow all such security procedures and protocols as in place and mutually agreed upon. The agency follows the Standard Operating procedures (SOP) as mutually agreed by both the parties. The SOP may be reviewed periodically and be modified/corrected or even changed the contents of it with mutual acceptance by both the parties. The Standard Operating Procedures to be adhered to by the Agency is attached in Appendix - B.

(b) The Agency shall take proper and reasonable measures to preserve and safeguard the properties of the University and its assets at all times.

(c) Under the terms of their employment agreement with **M/s. Durgesh Industrial Security PVT. LTD**, personnel are not permitted to do any un-professional or other work for reward or otherwise either directly or indirectly except for or on behalf of the Agency.

(d) **Loss, Damage, Theft, etc in the campus:** Agency will take all the precautions to provide and ensure foolproof security. However, in the event of any loss, damage theft etc. a police complaint (FIR) will be lodged by the Officer I/C Security of the University. The Agency will help the University for Further Liaison and follow up with the police. The Police



Investigation report will be considered as a base to establish responsibility of such damage and thereafter cost of damage will be decided mutually.

In case where **IMAGE** of the University has been tarnished by any misconduct or misbehavior act of the Agency person, in such cases a penalty would be imposed on the Agency (which would be decided by a committee organized for Security issues) which would be deducted from the bill of the Agency.

- (e) **Indiscipline cases:** The University shall have the right, within reason, to have any person removed that is considered to be undesirable or otherwise and similarly the agency reserves the right to change the guards with the prior intimation to the client except during the emergency. The agency shall provide a substitute in case of absence of guards, casualty etc while on the duty so that the posts are manned at all the times as per the SOP. An amount of Rs. 150/- shall be deducted by the Director Security, per indiscipline case of improper turnout, misconduct, sleeping, post vacating, minor negligence etc by the Agency's security personnel which may be increased up to one day salary in case of grave default. The Agency shall be responsible to maintain all property and equipment of the university entrusted to it for its own use and under its control.
- (f) **Force Majeure Nature:** The agency will not be held responsible for the damages/sabotage cost to the property of the client due to labour unrest/riots/mobs/ armed dacoits activities or any other event of force majeure nature. Similarly, the University will not be held responsible for any acts of violence, misconduct or any injury due to these acts by the Guards during their tenure of duty hours. Agency has to take care of that such acts are not committed by their security guards at the workplace.
- (g) **Additional Services:** the University will pay separately for any additional services required that are over and above the present agreement. The same has to agree by both the parties in writing before the commencement of services.
- (h) **Deployment of Guards:** The agency will deploy the security personnel at all times at the post-fixed for each shift of duty of 12 hours. The deployment will be on round the clock basis all of the year. Agency shall maintain all such registers, records, documents, forms, ID cards, keys etc. are required by the University for the effective control, safety and management of the company's business.





- (i) **Administration of Security Personnel:** On all the Admin matters, the University shall deal only with the agency. The entire internal administration of the security personnel will be the responsibility of the agency. The University shall not accept/deal with or acknowledge any association/union or otherwise of the Agency's employees under any kind of circumstance. All the security personnel will be on the _____ of the agency. The agency will be responsible for granting leave to the security personnel deployed on its roll without compromising the security requirements of the company.
- (j) **Dress Code:** All the security personnel will be in uniform as decided by the agency with the approval of the authorized Director of the company. All discipline and code of conduct is to be strictly implemented.
- (k) **Inspection of the Guards at their posts:** GM Operations and other field officers of the Agency will visit regularly at all the posts at specified and frequently as laid down in the SOP. They will check all the posts and enter their remarks in the register maintained at the entry post of the University.
- (l) **Compliances:** The Agency shall ensure that all the compliances like EPF, ESIC, Labour Laws, with all the legal requirements relating to the contract, its employees etc. are met and complied with specifics to Chhattisgarh Govt. Shops & Establishment Act, Labour Laws, Compliances, rules & regulations as applicable to the security services and follow the same for enforcing the security deployment at the University.
- (m) **Min Wages Act:** The Agency shall ensure the remuneration paid to their security personnel deputed at the University, conforms to the prevailing Minimum wages act. All issues related to the labour welfare department shall be dealt with by the Agency. The mutually agreed rates of contract shall be applicable for the duration of the contract.
5. **Payment Procedure:** The Agency shall submit its bills for the current month for payment by the 5th day of the following month. Accordingly, the University shall process the bills to make the payments by the 25th day of the month. Any delay in the submission of the bills by the agency may lead to the corresponding delay in making the payments by the University. All the bills submitted by the Agency shall be supported with relevant documents. (The AGENCY shall submit the bills/ Challans including those of ESIC and PF with manpower details by the 5th day of every month - **It should include monthly deposition of ESIC and PF deducted and deposited in individual accounts**).

10 AUG 2021



(a) **Double Duty:** Apart from the fortnightly shift change, double-duty amounting to more than 5% of total duties in a month will induce a penalty of Rs. 100/- per duty.

6. **Commercial Terms:** The following charges per head per month for the assigned shift of duty, shall be paid by University to the Agency:-

(a) Security Supervisor @ Rs. 12960/- per Security Supervisor.

(b) Security Guard (Male/ Female) @ Rs. 11400/- per Security Guard.

(c) Gunman @ Rs. 18360/- per Gunman.

TAX LIABILITY: GST will be paid at actual extra by the University

7. **Agreement Termination Clause:** The University also reserves the right to terminate the contract of the Security Services at any time within the contract period of twelve months at the instance of either party on giving 30 days notice in writing, from either side, stating the reason for termination such as the service provided by Agency are found unsatisfactory due to poor quality of service, guards not performing the duties as per SOP, indiscipline case increasing, insubordination, intoxication cases etc by the security guards at any time at their posts and due to any natural calamity or any epidemic situation which directly affects the organizational operations.

8. **Legal Jurisdiction:** This agreement shall be subject to the jurisdiction of courts of Raipur/Chhattisgarh only. This agreement shall be executed in two originals. One original will remain with the University while the other original will remain with the Agency. By signing this agreement both parties, the Agency, and the University have agreed to abide by its clauses and any alterations, amendments or change in this agreement would be valid only if put down in writing and agreed by both the parties.

Signed and delivered for and behalf of

M/s. Durgesh Industrial Security PVT. LTD


Vinod Singh
Director





AND


Signed and delivered for and on behalf of Amity University Chhattisgarh

AMITY UNIVERSITY CHHATTISGARH

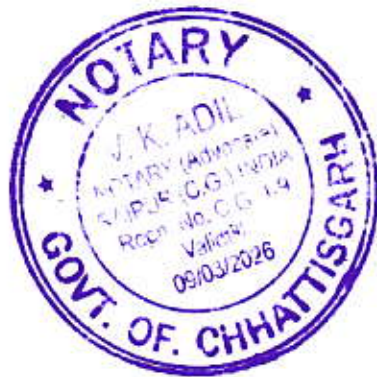

Authorized Signatory 

In the Presence of ~~Witness~~ **Identifying Witness.**

1. Vinod Shankhede

2. Suresh Kushwaha


ONLY SIGNATURE ATTESTED




13/08/21
Vinod Kumar Adil
NOTARY (Advocate)
RAIPUR (C.G.)

13 AUG 2021



13 AUG 2021

EXISTING DEPLOYMENT CHART FOR A SHIFT OF 12 HRS DUTIES (LOCK DOWN)

CADRE OF GUARDING PERSONNEL	SHIFT WISE STRENGTH			TOTAL NO OF PERSONNEL
	Day	Night	General	
Security Guards Male	5	6		
Security Guards Female	1	1		
Security Supervisor	1	1		
Total Deployment	7	8		15

PROPOSED DEPLOYMENT CHART FOR A SHIFT OF 12 HRS DUTIES (POST LOCK DOWN)- 50% student strength + Full faculty/staff in the campus

CADRE OF GUARDING PERSONNEL	SHIFT WISE STRENGTH			TOTAL NO OF PERSONNEL
	Day	Night	General	
Security Guards Male	7	6		
Security Guards Female	1	1		
Security Supervisor	1	1		
Total Deployment	9	8		17

PROPOSED DEPLOYMENT CHART FOR A SHIFT OF 12 HRS DUTIES (POST LOCK DOWN)- 100% Student and faculty/staff in the campus

CADRE OF GUARDING PERSONNEL	SHIFT WISE STRENGTH			TOTAL NO OF PERSONNEL
	Day	Night	General	
Security Guards Male	11	10		
Security Guards Female	5	3		
Security Supervisor	1	1		
Total Deployment	17	14		31

Signed and delivered for and behalf of

MES AMITY UNIVERSITY CHHATTISGARH

Registrar, Amity University, Chhattisgarh

Authorized Signatory




12 AUG 2021

AMITY UNIVERSITY, CHHATTISGARH

ESTABLISHED UNDER THE CHHATTISGARH PRIVATE
UNIVERSITIES (ESTABLISHMENT AND OPERATION) (AMENDMENT)
ACT, 2014 (CHHATTISGARH ACT NO. 13 OF 2014)



STANDARD OPERATING PROCEDURE FOR MATERIAL MOVEMENT



AMITY UNIVERSITY, CHHATTISGARH

ESTABLISHED UNDER THE CHHATTISGARH PRIVATE
UNIVERSITIES (ESTABLISHMENT AND OPERATION)
(AMENDMENT) ACT, 2014 (CHHATTISGARH ACT NO. 13 OF
2014)

STANDARD OPERATING PROCEDURE FOR MATERIAL MOVEMENT

1. TITLE

These Procedures shall be called 'Standard Operating Procedure for Material Movement'.

2. AIM

This procedure aims to establish a process for regulation of movement of all kind of material into or out of the Campus. The policy intends to establish the broad framework for the said subject and additional rules/procedures/policies specific to campuses could be implemented subject to approval from competent authority.

3. TYPE OF MATERIAL

This Procedure shall be applicable for the following type of material:

I. Academy material purchased through the stores department.

II. Academy construction material procured through project dept.

III. Contractor personal material.

IV. Routine items procured by Admin dept/Petty Cash.

V. Personal/household material of the staff/students.

4. MATERIAL IN PROCEDURE

I. Any material coming in will be checked at the Main Gate and entry made in the Material In Register by Security. The security guard at the gate will check the concerned voucher for its correct address, material nomenclature and quantity. Wherever material is in sealed package only the details including material name and quantity as per the voucher will be filled in the Material In Register.

II. All the vouchers of contractor material, Academy material, Admin material, routine/petty cash items procured by Admin etc. will be checked by the security guard at the main gate for its correctness of address, date, quantity etc. Where possible the quantity of material mentioned in the voucher will be physically counted for its correctness by the Main Gate security guard and then only entry will be made in the Material In Register. Thereafter the Material In stamp will be put on the voucher and signed by the security guard. No postdated entry / entry stamp will be put by the security guard. Packed/sealed packages will only be counted and their contents will not be checked by the security at the main gate and only package quantity will be mentioned in the Material In Register with a remark "Items Not Counted".

III. All the old and current Material In Registers will be accounted for and securely kept by the Main Gate Security Supervisor for record keeping and future reference if any.

IV. Details of all personal courier items will be entered in the Courier Register and after obtaining the signatures of the concerned person the item will be handed over to him.

5. MATERIAL OUT PROCEDURE

I. Security will permit any material to go out only on the production of the official Material Out Gate Pass by the concerned dept. For any material that will go out the security at the Main Gate should be in physical possession of the related Material Out Gate Pass which will be an authority for it. No material will be permitted to go out of the Main Gate by security without the Material Out Gate Pass.

II. Any material going out will be checked at the Main Gate and entry made in the Material Out Register by Security. The security guard at the gate will check the concerned Material Gate Out Pass for its correct address, material nomenclature and quantity. Wherever material is in sealed package only the details including material name and quantity as per the voucher will be filled in the Material Out Register. The related Material Gate Out Pass will be filed separately by the security for accountability and future reference.

III. All personal household items going out will only be permitted by security on receipt of a written application to the effect addressed to the Director Security by the concerned individual. This application will act as a Material Out Pass in such cases for the Main Gate Security.



AMITY UNIVERSITY, CHHATTISGARH

ESTABLISHED UNDER THE CHHATTISGARH PRIVATE
UNIVERSITIES (ESTABLISHMENT AND OPERATION) (AMENDMENT)
ACT, 2014 (CHHATTISGARH ACT NO. 13 OF 2014)



STANDARD OPERATING PROCEDURE FOR VISITORS TO THE CAMPUS

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AMITY UNIVERSITY, CHHATTISGARH
ESTABLISHED UNDER THE CHHATTISGARH PRIVATE
UNIVERSITIES (ESTABLISHMENT AND OPERATION)
(AMENDMENT) ACT, 2014 (CHHATTISGARH ACT NO. 13 OF
2014)



STANDARD OPERATING PROCEDURE
FOR VISITORS TO THE CAMPUS

6. TITLE

These Procedures shall be called "Standard Operating Procedure for Visitor to the Campus".

7. PREAMBLE

The University being a public institution records significant numbers of external visitors with various purposes coming to the Campus. It is imperative both from Security and Administrative point of view to establish a Procedure for regulation of external visitors.



8. AIM

This procedure aims to establish a process for regulation of visits by Parents/Visitors/Guests/Acquaintances to the Amity Hostels to meet the inmates or the faculty. The policy intends to establish the broad framework for the said subject and additional rules/procedures/policies specific to campuses could be implemented subject to approval from competent authority.

9. TYPE OF VISITORS

This Procedure shall not be applicable to the University Guests; Persons of eminence invited or visited to the Campus. Besides University Guests the following types of Visitors frequent the campus:

1. Parents/Guardians to meet HOI/HOD/Wardens/Faculty/CRC or enquire for Admissions/Accounts (Fee Deposit) etc.
2. Candidates for Admission/Academics/Related enquiries.
3. Visitors to meet VC Office /HR/HOIs /Administration/CR/Admissions/Accounts/ Hostel etc.
Representative from Publishers, Service providers etc
Corporate / casual visitors.

10. SECURITY VISITOR IDENTIFICATION SECURITY SLIP

1. Any visitor arriving at the Campus will be subjected to preparation of a Visitor Management System based Visitor Identification (VIS) Security Slip/ manual visitor slip at the Main Gate Security Office which will include the visitor's personal details & destination inside the campus. Once the visitor meets/visits the desired incumbent the security slip will be signed by the person visited and returned to the security staff at the gate by the visitor.
2. Upon arrival at the gate, the visitor will be requested to specify the purpose and the institution/ department/ person desired to be met/ visited.



3. The security staff at the gate will telephonically inform the incumbent/ offices concerned about the visitor and seek their permission, which will be recorded in the Visitor Register kept at the gate.
4. Only upon receipt of permission will the visitor be issued the VIS and permitted to enter the campus.

11. PROCEDURE FOR VISITORS (PARENTS/GUARDIANS/CASUAL VISITORS ETC.)

1. The visitors will be directed by the Security Staff to be seated in the Reception/Waiting Area. During the waiting period & inordinate delay necessary hospitality will be extended by Dir-Admin, as considered appropriate.
2. The visitor will be met by the desired person or his representative in the nominated office or the Waiting Area.
3. Visitors are not permitted to proceed to any other part of-the Campus unless permitted either by Dir (Security)/ or HOD/ HOI! concerned to visit the respective departments.
4. In case, however, HOD / HOI want to take the visitor to their chamber/ department they may do so after informing the security office. Faculties/ Staff, however, are not permitted to bring visitors to the department w/o permission of the HOI/ HOD concerned. In either case Dir (Security) will be informed.

12. PROCEDURE FOR VISITORS (TO MEET: ACCOUNTS/ ACADEMIC/ ADMINISTRATIVE/ ADMISSION QUERY)

1. All such visitors arriving to meet Administrative/Academic/Admission/Accounts staff will be directed to respective HOIs/HODs, by the security staff after prior telephonic confirmation from them.
2. Visitors intending to meet the Administrative staff would be directed to the office of Director, Administration or Assistant Director, Administration who will take necessary steps in this regard.



13. PROCEDURE FOR VISITORS (TO MEET: HOSTELLERS/WARDENS ETC.)

Entry/Meeting of the Parents/Guardians/Local Guardians to directly meet their wards or visit the hostels is prohibited. They will, however, be directed to meet respective Wardens who will ensure the bonafide of the visitor in all such cases prior to permitting the visitor to meet the ward & maintain record. Under no circumstances will the visitor be permitted to visit the rooms of the students.

14. In all the above cases no *Visitor to the Academic Block or Hostel will be given entry by the Main Gate security staff without issuing a Visitor Identification (VIS) Security Slip to the visitor. It will be the responsibility of the Main Gate Security Staff to account for all the VIS as per the Visitor Register entries.



AMITY UNIVERSITY, CHHATTISGARH

ESTABLISHED UNDER THE CHHATTISGARH PRIVATE
UNIVERSITIES (ESTABLISHMENT AND OPERATION) (AMENDMENT)
ACT, 2014 (CHHATTISGARH ACT NO. 13 OF 2014)



**STANDARD OPERATING PROCEDURE
FOR IMPOSING PENALTY/ FINE ON
SECURITY GUARDS/AGENCY**



AMITY UNIVERSITY, CHHATTISGARH

**ESTABLISHED UNDER THE CHHATTISGARH PRIVATE
UNIVERSITIES (ESTABLISHMENT AND OPERATION)
(AMENDMENT) ACT, 2014 (CHHATTISGARH ACT NO. 13 OF
2014)**

STANDARD OPERATING PROCEDURE FOR IMPOSING PENALTY/ FINE ON SECURITY GUARDS/AGENCY



These Procedures shall be called 'Standard Operating Procedure for Imposing Penalty/Fine on Security Guards/Agency'.

2. PREAMBLE

With a view to ensure effective security duty by the security agency guards there is a requirement of having a system of imposition of penalty/fine on the security guard/agency where ever a breach of norms, conduct, turnout, damage to university property, theft of university property due to negligence, act of insubordination, undesired act of omission or commission, intoxication or indiscipline is observed by the university authorities.

3. AIM

This procedure aims to establish a process for regulation of visits by Parents/Visitors/Guests/Acquaintances to the Amity Hostels to meet the inmates or the faculty. The policy intends to establish the broad framework for the said subject and

additional rules/procedures/policies specific to campuses could be implemented subject to approval from competent authority.

4. PENALTY/FINE

Following fines will be imposed: -

- (a) An amount of Rs 150/- shall be deducted per indiscipline case of improper turnout, misconduct, sleeping, post vacating, minor negligence etc by the agency's security personnel which may be increased to one day salary in case of grave default.
- (b) The cost of damage/replacement/ loss of property or equipment of the university entrusted to the agency for its own use shall be recovered from the agency.
- (c) In case where image of the university is tarnished by misconduct or misbehavior act of the agency person, in such cases a penalty would be imposed on the agency which would be decided by a committee organized for security agency and the same will be deducted from the bill of the agency).

[Handwritten signature]



[Handwritten signatures and stamps]
Surash. Lashari
Ardar Raipur
C.G.

ONLY SIGNATURE ATTESTED

[Handwritten signature]
13/08/21
Vinod Kumar Adil
NOTARY (Advocate)
RAIPUR (C.G.)



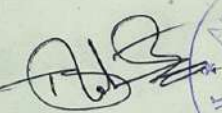

N 587734

CONTRACT FOR HOUSEKEEPING /JANITORIAL SERVICES

This contract is made between AMITY UNIVERSITY CHHATTISGARH, Manth/Kharora State Highway -09, Balodabazar Road, Raipur, (C.G.) -493225(hereafter known as the CLIENT) and M/s RAPID CAREWELL SERVICES (hereafter known as the CONTRACTOR).

The client desires to have certain cleaning, housekeeping, and/or janitorial services, described below to be performed upon the client's premises. Therefore, the parties hereby agree as follows:

1. That, the CLIENT shall grant CONTRACTOR access to the premises and its surroundings during regular business hours and other mutually agreeable times.
2. That, the cleaning, housekeeping and/or janitorial services will be provided by the contractor as the premises of the CLIENT which will include:




12 AUG 2021

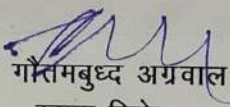


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क्रमांक 179 दिनांक 04/08/21 कीमती 100/-रुपये
विक्रेता Rapid Carewell Services
पिता/पति/बेवा.....
निवासी Khamtari, Raipur
मार्फत Mithalesh
क्रेता Amity University
पिता/पति/बेवा.....
निवासी Kharoza जिला Raipur (छ.ग.)
वास्ते Agreement प्रतिफल.....




गौतमबुध्द अग्रवाल
स्टाम्प विक्रेता
सिविल कोर्ट, रायपुर (छ.ग.)
मो. 7746028851



- a) Sweeping and mopping of all areas within the buildings, ACADEMICS, ADMINISTRATION AND HOSTEL BLOCKS which will include Lecture Theaters/ Tutorial Rooms/Laboratories, Offices and Corridors, Hostel Rooms, (including Sub-station and surrounding area) etc.
 - b) Removal of all Cobwebs, cleaning of windowpanes/doors and other attachments/fixtures, Roads inside Campus.
 - c) Proper cleaning of the premises which includes surrounding areas of all the buildings and open areas which is the property of the CLIENT.
 - d) Cleaning and maintenance work which are within the realms and reality, of Good House Keeping.
3. That, the cleaning, housekeeping, maintenance works related thereto and/or janitorial services will be supervised by the SUPERVISOR employed by the CONTRACTOR.
 4. **That, the staff employed by the CONTRACTOR shall report for work as and when directed by the CLIENT.**
 5. That, the CONTRACTOR / SUPERVISOR shall ensure that the cleaning of all Lecture Theaters /Tutorial Rooms/Class Rooms/Laboratories, Offices and Corridors, etc., is completed at least half an hour (30 Minutes) before the commencement of class timings.
 6. That, the equipment and supplies for carrying out the services enumerated under clause – 2 shall be provided by the CONTRACTOR and these will be verified by the CLIENT on a regular interval of 15 days.
 7. That, the working and attendance will be reviewed on a weekly basis beginning on MONDAY for all days of the week.
 8. That, the total number of persons deployed by the CONTRACTOR for providing the services as enumerated under clause – 2 and mutually agreed upon with the CLIENT shall report for duty on all days.
 9. That, **the Contractor shall ensure the highest standard of hygiene and sanitation in the upkeep of the Academic as well as Hostel blocks.** (Penalty would be imposed, in case of Hygiene not being maintained properly)
 10. That, the CONTRACTOR shall ensure the stipulated manpower on all days and further shall also ensure that all such employed have WEEKLY OFFS on a rotation basis.
 11. That, the CONTRACTOR shall provide services of the HOSTEL BLOCKS on all days of the Week. (Girls Hostel Rooms and Toilets to be Cleaned by Female Housekeepers and Boys Hostel Rooms and Toilets to be cleaned by male Housekeepers only)



12. That, if the stipulated number (30 per day out of total 37 are mandatory) of persons are less or absent (including Saturdays and Sundays) an amount equivalent to minimum wages (According to State Govt. Existing Wages) per day per head of absence would be deducted from the bill of CONTRACTOR. Further, if the attendance of housekeeping personson any day in a month goes beyond 28, a penalty of Rs. 1000.00 (Rupees One thousand only) will be imposed on the CONTRACTOR per defaulter days (in addition to deduction of wages for absenteeism).
13. That, the CONTRACTOR shall also provide services in the ACADEMICS and ADMINISTRATION BLOCKS in the event of any official functions being held on Saturdays/Sundays.
14. That, the attendance of housekeeping staff will be entered in the register kept in the Academic Block and their WAGES will be paid as per attendance.
15. That, in the cases of misconduct, indiscipline, and any such act deemed to be violation of the discipline by any person employed by the CONTRACTOR shall be immediately withdrawn by the CONTRACTOR upon such recommendation by the CLIENT.
16. That, the contractor shall be responsible for any losses/damages incurred while providing the mentioned services under clause -2 and shall be liable for any legal proceedings pertaining thereto.
17. That, the client will be paying an amount of **Rs. 319384 (Rupees Three Lacs Nineteen Thousand Three Hundred EightyFour only)** per month for the services being provided as enumerated under clause – 2 by the contractor covering an area of 307100 Square Feet @ **Rs. 1.04 (Rupees One and Four Paisa)** with equipment and supplies for carrying out the services enumerated under clause – 2 and ensuring the daily attendance on all days and which will not be less than 30 persons at all times.
18. That, the CONTRACTOR shall submit the bills/ Challans including those of ESIC and PF with manpower details by the 5th day of every month. **(It should include monthly deposition of ESIC and PF deducted and deposited in individual accounts).**
19. That, the CLIENT reserves the rights of termination of the contract by issuing a notice of 15 days to the CONTRACTOR.
20. That, the CLIENT reserves the rights to regulate the number of housekeepers according to their requirement.
21. That, the penalty clause mentioned in Para 12 will not be applicable in epidemic situations or any other natural calamity or catastrophe which creates hindrance in



the daily life of a person and prevents him/her from performing his/her duties or contains them in the lockdown condition. The number of Housekeepers and Supervisor will remain 5 and 1 respectively during lock-down due to COVID19 pandemic, the count of housekeepers will increase post lock-down in the following way till University attains its normal operations as it was before lock-down.

	In Sqft	Rate	Total	Proposal
Total Area (100%) Full Strength	307100	1.04	319384.00	Post Lockdown
Area to be cleaned when University opens for staff and faculties only(30%)	92130	1.04	95815.20	30% of total area
50% Area to be cleaned when All Faculties/Staff joins back + 50% student strength in the campus	153550	1.04	159692.00	All staff and faculties with 50% student strength in the campus.

This contract is executed between **AMITY UNIVERSITY CHHATTISGARH, Manth/ Kharora State Highway -09, Balodabazar Road, Raipur, (C.G.) -493225** and **M/s RAPID CAREWELL SERVICES** on this 1st Day of July 2021 at AUC and is valid till 30.06.2022 before the witnesses enumerated below.

Authorized Signatory for Amity University, Chhattisgarh

(With Designation and Seal)

Authorized Signatory for M/s Rapid CareWell Services

(With Designation and Seal)

Witness - 1

[Signature]
Signature of Witness

Witness - 2

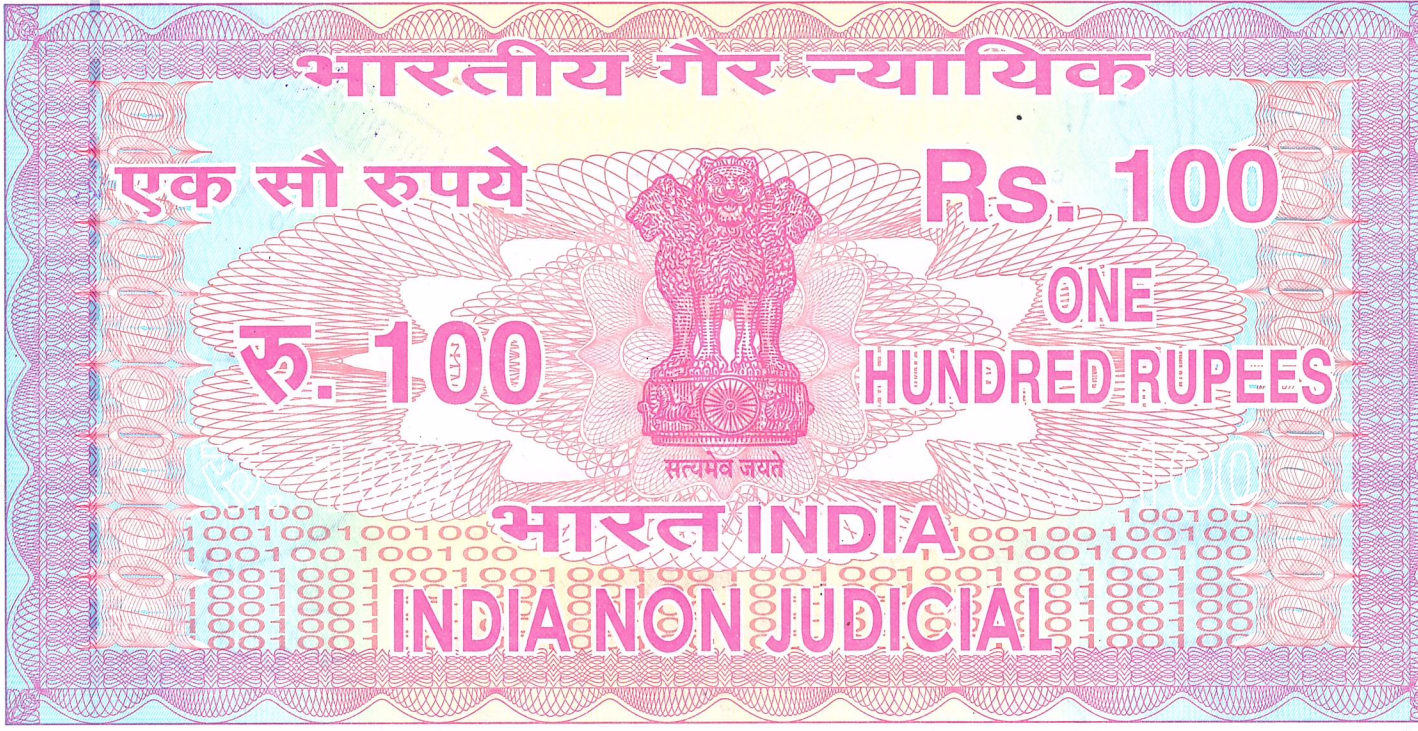
Mithlesh Kumar
S/o Ganesh Singh
Signature of Witness
Khemtadi
Raipur



Attested Only Signature's

M. R. SAHU
M. R. SAHU
Notary / Advocate
CHHATTISGARH NAGAR,
RAIPUR (C.G.)
Mob.: 9827560903

12 AUG 2021



छत्तीसगढ़ CHHATTISGARH

M 017167

CONTRACT FOR CLEANING, HOUSEKEEPING, AND/OR JANITORIAL SERVICES

This Contract is made between AMITY UNIVERSITY, CHHATTISGARH, Manth / Kharora State Highway - 09, Raipur, Baludihazar Road, Raipur, (C.G) - 493225, (hereafter known as the CLIENT) and M/S RAPID CAREWELL SERVICES, (hereafter known as the CONTRACTOR).

The Client desires to have certain cleaning, housekeeping, and/or janitorial services, described below to be performed upon the client's premises. Therefore, the parties hereby agree as follows:

1. That, the CLIENT shall grant CONTRACTOR access to the premises and its surroundings during regular business hours and other mutually agreeable times.
2. That, the cleaning, housekeeping, and/or janitorial services will be provided by the CONTRACTOR at the premises of the CLIENT which will include:
 - a) Sweeping and mopping of all areas within the buildings, ACADEMICS, ADMINISTRATION AND HOSTEL BLOCKS, Which will include Lecture Theatres/ Tutorial Rooms/Laboratories, Offices and Corridors, hostel rooms etc.



1050 09/07/2019

DISTRICT TREASURY OFFICER
01 JUL 2019
RAIPUR

2015-16 का बजट का अंश
आवक, निम्न लिखित अनुसार

2015-16 का बजट का अंश
आवक, निम्न लिखित अनुसार

2015-16 का बजट का अंश
आवक, निम्न लिखित अनुसार

2015-16 का बजट का अंश
आवक, निम्न लिखित अनुसार

2015-16 का बजट का अंश
आवक, निम्न लिखित अनुसार

09/07/2019

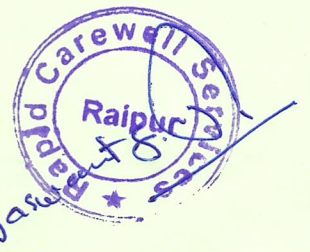
Accountant
[Signature]

- b) Removal of all Cobwebs, cleaning of windowpanes / doors and other attachments / fixture.
- c) Proper cleaning of the premises which includes surrounding areas of all buildings and open arewa which is the property of the CLIENT.
- d) Cleaning and maintenance works which are within the realms and reality, of Good House. *Keeping* *Jarwant Singh*

3. That, the cleaning, housekeeping, maintenance works related thereto and/or janitorial services will be supervised by a SUPERVISOR employed by the CONTRACTOR.
4. That, the staff employed by the CONTRACTOR shall report for work as and when directed by the CLIENT.
5. That, the CONTRACTOR/SUPERVISOR shall ensure that the cleaning of all Lecture Theatres/Tutorial Rooms/Class Rooms/Laboratories, Offices and Corridors etc. is completed atleast half an hour (30 minutes) before the commencement of class timings.
6. That, the equipment and supplies for carrying out the services enumerated under clause - 2 shall be provided by the CONTRACTOR and these will be verified by the CLIENT on a regular interval of 15 days.
7. That, the working and attendance will be calculated on weekly basis beginning on MONDAY whereas the working days will be Monday to Saturday.
8. That, the total number of persons deployed by the CONTRACTOR for providing the services as enumerated under Clause - 2 and as mutually agreed upon with the CLIENT shall report for duty on all working days.
9. That, the CONTRACTOR shall ensure highest standard of hygiene and sanitation in the upkeep of the Hostel Blocks.
10. That, the CONTRACTOR shall ensure the stipulated man power for all working days and further shall also ensure that all such employed have WEEKLY OFFS on rotation basis.

11. That, the CONTRACTOR shall provide services for the HOSTEL BLOCKS on all days of the week.
12. That, if the stipulated number of persons are less or absent (including Saturdays and Sundays) an amount of **Rs. 500.00 (Rupees Five Hundred only)**, will be deducted from the bill of the CONTRACTOR. Further, if the accumulative deficiency in man days in a month goes beyond 30, a penalty of **Rs.1000.00 (Rupees One Thousand Only)** per such deficit will be imposed on the CONTRACTOR.
13. That, the CONTRACTOR shall also provide services in the ACADEMICS and ADMINISTRATION BLOCKS in the event of any official functions being held on Saturdays/Sundays.
14. That, the attendance of housekeeping staff will be entered in the register kept in the Academic Block and their SALARY will be paid as per attendance.
15. That, in the cases of any misconduct, indiscipline and any such act deemed to be violation of discipline by any person employed by the CONTRACTOR shall be immediately withdrawn by the CONTRACTOR upon such recommendations made by the CLIENT.
16. That, the CONTRACTOR shall be responsible for any losses/damages incurred while providing the mentioned services under clause - 2 and shall be liable for any legal proceedings pertaining thereto.
17. That, the CLIENT will be playing an amount of **Rs. 319384.00 (Rupees Three Lakks Nineteen Thousand Three Hundred Eighty Four Only) per month** for the services being provided as enumerated under clause - 2 by the CONTRACTOR covering an area of **307100** square Feet @ **Rs.1.04 (Rupees One and Four Paisa)** with equipment and supplies for carrying out the services enumerated under clause - 2 and ensuring the daily attendance during working days i.e. Monday to Saturday and which will not be less than **30** persons at all times.
18. That, the CONTRACTOR shall submit the Bills/Challans including those of ESI and PF with manpower details by 5th day of every month.
19. That, the CLIENT reserves the rights of termination of this contract by issuing a notice of 15 days to the CONTRACTOR.

This contract is executed between **AMITY UNIVERSITY, CHHATTISGARH, Manth / Kharora State Highway - 09, Raipur, Balodabazar Road, Raipur, (C.G.) - 493225**, and **M/S. RAPID CAREWELL SERVICES** on this 10th day of JULY, 2019 at AUC and is valid till **09/07/2020** before the witnesses enumerated below.



Anubhoshya

Authorised Signatory for AMITY UNIVERSITY CHHATTISGARH

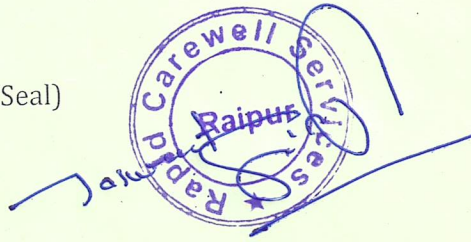
(With Designation and Seal)

Registrar

AMITY UNIVERSITY
CHHATTISGARH

Authorised Signatory for RAPID CAREWELL SERVICES

(With Designation and Seal)



Witness - 1

[Signature]

Prabhat Singh
Shivanand, Raipur (C.G.)
Nagar

Witness - 2

Rituparna Bhalekar

RITUPARNA BHALEKAR
AUC.

Jaswant Singh

Rapid Carewell Services

